

# VVORD51ED

### CLARITY - CURIOSITY - CREATIVITY

## ENHANCED EDITING SERVICES

## FRICTIONLESS FORMULAS FOR BUSY PROFESSIONALS

TAILORED AND CUSTOMISABLE MONTHLY EDITING SERVICE TO SUIT YOUR NEEDS AND BUDGET.

EVERYTHING FROM ANNUAL REPORTS TO WEB CONTENT AND MORE...

# FINAL POLISH

ADD A TOUCH OF SPARKLE TO YOUR MONTHLY CONTENT

SEND ME YOUR DRAFTS AND I WILL :

**ENSURE ACCURACY** CHECK GRAMMAR, SPELLING, PUNCTUATION, AND CONSISTENCY

IMPROVE READABILITY AND CLARITY RECTIFY AMBIGUITIES, REDUCE WORD COUNT, APPLY THE APPROPRIATE REGISTER, AND CARRY OUT A FINAL LAYOUT AND LANGUAGE VARIANT CHECK

> OFFER FEEDBACK A READABILITY SCORE COMMENTS, FEEDBACK AND SUGGESTED SYNONYMS IN THE TEXT ACCESSIBILITY AND LOCALISATION SUGGESTIONS

> > 1 ROUND OF REVISION AND QUESTIONS

# SMOOTH ROAD AHEAD

SEND ME YOUR DRAFTS, AND I'LL EVEN OUT THE BUMPS

MY STANDARD PACKAGE INCLUDES EVERYTHING ABOVE, PLUS:

ACCURACY RESEARCH AND FACT-CHECKING FOR EXTRA PEACE OF MIND: TERMINOLOGY, STATISTICS AND ACRONYMS

READABILITY AND CLARITY

IDENTIFYING AND PRESENTING KEY INFORMATION: USEFUL LINKS, KEY TERMS, DATES, LOCALISATION AND PLAIN LANGUAGE CHECK

ACCESSIBILITY

MAKING INFORMATION ACCESSIBLE TO ALL: IMAGE DESCRIPTORS, ALT TEXT, CAMEL CASE, AND COLOUR AND FONT CHECKS

DELIVERY AND AFTER SALES DETAILED WRITTEN REPORT INCLUDING CONTENT RECOMMENDATIONS

> 1 ROUND OF REVISIONS AND QUESTIONS A CUSTOMISED TERMINOLOGY WORD BANK.

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	WELL-OILED MACHINE
U	A CLOSE LOOK UNDER THE CONTENT BONNET
PREM	IUM PACKAGES INCLUDE EVERYTHING ABOVE, PLUS:

ACCURACY EXHAUSTIVE FACT-CHECKING: LEGISLATION, QUOTES, CLAIMS, CASE LAW, ATTRIBUTIONS, DATES

ACCESSIBILITY CREATION OF CLICKABLE AND SCANNABLE CONTENT: GRAPHICS AND LINKS, ICAL LINKS, WHAT3WORDS, QR CODES

#### **READABILITY AND CLARITY**

KEY INFORMATION PRESENTED IN USER-FRIENDLY FORMATS: CHAPTER SUMMARIES, GLOSSARIES, WORDCLOUDS, INFOGRAMS, AND MAPS

#### CONTENT ENRICHMENT

ADDITION OF KEY INFORMATION FROM OTHER SOURCES: LEGISLATION, KEY DATES, KEY TERMS, QUOTES, STANDARDS, CLASSIFICATIONS, DEFINITIONS, PEOPLE AND ORGANISATIONS, HISTORICAL CONTEXT, MAPS, READING LISTS, AND WHATEVER ELSE YOU NEED.

#### LOCALISATION

ENSURING YOUR CONTENT IS GEARED TOWARDS THE UK MARKET: TEXT ADAPTATION, RESEARCHED CULTURAL CONSULTATION

#### **DELIVERY AND AFTER SALES**

WRITTEN REPORT, Q&A, RECOMMENDATIONS, STYLE GUIDE AND RESOURCES: UPDATED AND AVAILABLE ROUND THE CLOCK VIA A DEDICATED CUSTOMER PORTAL

> UNLIMITED NUMBER OF REVISION AND QUESTION ROUNDS MONTHLY 30-MINUTE VIDEO CALL

> > FASTEST TURNAROUND TIMES EXPECTED WITHIN 24-HOURS

# READY TO KICK YOUR DOCUMENTATION UP A NOTCH?

BOOK YOUR FREE PACKAGE DESIGN AND CONSULTATION AT: HTTPS://WWW.WORDSTED.CO.UK/CONTACT-ME



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